

Responsibilities of Teams, Coaches, Managers, and Assistants

Lamar Soccer Club

Points in parentheses denote points to registration assistance the following season. Need 5 points for 50% and minimum 10 points for 100%. Any other points leave percentage up to board discretion.

Team

Practice field assignment preference and field lining responsibilities are based on team volunteer participation.

Painting Fields on Assigned Week – Fields must be painted between Wednesday noon and Thursday evening at 7 PM during the designated week. Both the coach and assistant will lose 1 point toward registration assistance for every assigned week where their assigned field painting is not done.

Each team should be provided with at least 1 certified referee to help meet the needs of the club for in-house games, HYSA games, and the HYSA quota. Any coach or assistant coach who is also a referee and officiates at least 5 games will receive 2 points toward registration assistance.

Coach

Conduct a parent meeting as soon as possible after learning which players are on your team. Use the meeting to explain your approach to coaching, learn what your athletes and parents want from their youth sports experiences and to set expectations for athlete and parent behavior in the coming season. Invite the Director of Training, proper GM, and/or other board members to this meeting. (2 points)

Attend any Mandatory Coach's Meeting. Must fill out and sign bracketing paperwork if in HYSA play. (Each meeting is worth 1 point. Attending no meetings is -2 points)

Schedule Practices with the Soccer Operations Manager

Prepare Practice Plans

Run at least 2 practices per week. If you cannot, it is your responsibility to have the assistant coach run practice or find another coach to fill in. (2 points)

Be correctly licensed for the age group or greater you wish to coach (if first year coaching, do this within first year) (3 points)

Print 2 copies of game reports (where required) at the proper time and take to each game whether home or away. One goes to the referee, and the other will remain with you for score reporting in case of a win or a tie. (1 point)

Put goals and corner flags out on field prior to game play if not already out. Pick up goals (put wheels down) and corner flags if no team is warming up for a game directly behind you. (-1 point per instance where not done)

Attend games (arrive at least 30 minutes early), prepare line-ups, and coach (1 point)

Encourage participation in club evaluations (1 point)

Turn off lights at the end of practice if you are the last team off the field. (1 point)

Maintain, care for, and be responsible for equipment and supplies issued to your team by the club and/or the use of club items. The list of issued items includes, but is not limited to, pugs, practice balls, game ball, ball bag, cones, pinnies, and a first aid kit.

Coaches are responsible for returning all club equipment, supplies and items once they elect to no longer volunteer or after usage. Equipment and supplies should be returned to a board member within a reasonable amount of time.

All duties of the Manager if no manager present (1 point)

Manager

Arrange Parents/Players for Team Responsibilities

Arrange the proper number of representatives to attend Members' Meetings

Ensure communication between the club and team.

Assist the Board in collection of fees due by players and birth certificates as required by STYSA; get these to the registrar who will update Got Soccer

Update any player/parent information on your team that may change during your season in our communications system (this helps to ensure that the player information is correct and current if someone other than you must get in touch with a player)

If attending a tournament; you must notify the Registrar to get an official roster per the tournament rules and ensure that you have the proper information in Got Soccer for the tournament. Always register thru your TEAM account for tournaments so you can view the results in the TEAM account and accumulate points in your ranking in Got Soccer.

Ensure player cards are properly prepared.

Assistant Coach

Attend any Mandatory Coach's Meeting. (Each meeting is worth 1 point. Attending no meetings is -2 points)

Attend practices and assist with practice plan preparation and coaching duties as assigned by coach. (5 points)

Attend games and assist with coaching duties as assigned by coach. (3 points)

Be correctly licensed for the age group or greater you wish to coach (if first year coaching, do this within first year) (3 points)

Assist coach with any duties as assigned by coach.